

**IDAHO BOARD OF PODIATRY**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 7/31/2019**

**BOARD MEMBERS PRESENT:** Scott A Graviet, D.P.M. - Chair  
Douglas Williams, D.P.M.  
Stewart Jones, D.P.M.  
Ione Springer  
Jeanne M Arnold, D.P.M.

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Allegra Earl, Board Specialist  
Debbie Toncray, Board Specialist

The meeting was called to order at 4:00 PM MDT by Scott A Graviet, DPM.

**APPROVAL OF MINUTES**

Dr. Arnold made a motion to approve the minutes of 6/11/2019. It was seconded by Ms. Springer. Motion carried.

**INTRODUCTIONS**

Ms. Packer introduced Ms. Earl to the Board as the new Board specialist.

**INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

**DISCIPLINE**

Ms. Peel presented a memorandum regarding case number I-POD-2018-2. Ms. Springer made a motion to approve the Bureau's recommendation and authorize closure in case number I-POD-2018-2. It was seconded by Dr. Arnold. Motion carried.

**PROPOSED LAWS AND RULES**

Mr. McQuade reviewed the final proposed revisions to the rules with the Board. Dr. Williams made a motion to adopt the pending rules with the proposed changes and authorize the Bureau to move forward with the legislative process. It was seconded by Dr. Jones. Motion carried.

**BOARD CONTRACT**

Mr. Crema and Ms. Hall reviewed the Board contract with the Board. Dr. Arnold made a motion to approve the Board contract and authorize the Board chair to sign it on behalf of the Board. It was seconded by Ms. Springer. Motion carried.

### **BOARD MEETING PROCEDURES TRAINING**

Mr. Crema reviewed the Board's duties during open meetings in accordance with the rules.

**NEXT MEETING** will be set as needed.

### **BOARD ELECTIONS**

Dr. Arnold made a motion to elect Dr. Graviet as Board chair. It was seconded by Ms. Springer. Motion carried. Dr. Williams made a motion to elect Dr. Jones as vice chair. It was seconded by Ms. Springer. Motion carried.

### **ADJOURNMENT**

Dr. Williams made a motion to adjourn the meeting at 4:40 PM MDT. It was seconded by Ms. Springer. Motion carried.

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Scott A Graviet, D.P.M., Chair

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Douglas Williams, D.P.M.

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Stewart Jones, D.P.M.

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Ione Springer

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Jeanne M Arnold, D.P.M.

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Kelley Packer, Bureau Chief